



GOVERNMENT OF WEST BENGAL
Office Of The Assistant Engineer
Hooghly Sub-Division, Housing Directorate
Qtr No- B-2/2, Rabindranagar Rental Housing Estate,
G.T.Road, P.O + Dist: Hooghly, Pin:712103
Email : Hooghlysubdivisionhd@Gmail.Com

Memo No. 242/HSD

Date: 10-07-2026

NOTICE INVITING TENDER (Abridged)

N.I.T. No. 01 of 2026-27 of The Assistant Engineer, Hooghly Sub-Division, H.Dte.

Sealed Tenders in printed Form as specified here under are invited for the following works from the eligible contractors as per particulars given below & will be received by the Assistant Engineer, Hooghly Sub-Division, Housing Dte., in the Tender Box kept in the office chamber of the Assistant Engineer, Hooghly Sub-Division, Housing Dte on the date and up to the time specified therein and will be opened by the undersigned or any other Officer as may be empowered by the undersigned on the specified date & time after the time of receipt of Tenders in presence of such intending Tenderers or their Representatives as may choose to attend.

The undersigned reserves the right to reject or accept any or all the tenders & applications so received without assignment of reason thereof.

1	Name of work	As per annexure-A attached
2	Name & address of the Concerned Sub-Division	As per annexure-A attached
3	Eligibility of the Tenderer for submitting tender	See the page 2 in this N.I.T
4	Estimated Amount put to tender	As per annexure-A attached
5	Earnest money @ 2 % of the Estimated amount put to tender.	As per annexure attached and as per latest G.O. [Drawn in favor of Executive Engineer, Bankura Division, Housing Dte., in the form of Demand Draft from any Nationalized Bank Payable at Bankura
6	Price per copy of specified W.B. tender forms 2911, Tender Paper & other Tender Documents.	Free of cost, to be downloaded from the relevant website for participating in the tender. The lowest tenderer must have to pay the cost of tender documents at the time of formal agreement as per G.O.
7	Last date & time of application for obtaining permission for collecting tender paper.	22.07.2026 upto 2.00 p.m. (IST)
8	Last Date of procuring permission for submission of Tender papers.	28.07.2026 upto 4.00 p.m. (IST)
9	Place of Tender Dropping	In the Tender Box kept in chamber of the undersigned.
10	Date & time for receipt of tenders	31.07.2026 upto 2.00 p.m. (IST)
11	Date of opening of tender	31.07.2026 upto 2.30 p.m. (IST)
12	Time allowed for carrying out the work	As per annexure-A attached
13	Location of Depttl. Godown from where depttl. Materials will be supplied.	Materials will be supplied by the agency.
14	Schedule of rates which will be applied.	As per B.O.Q

The tender documents & other relevant particulars (if any) may be seen by the intending tenderers in the office of the undersigned on any working day between 11.00 am to 4.30 pm.

Required document (Self Attested Xerox copies) should submit by the intending tenderer at the time of application:

- (a) Trade License from respective municipality/panchayet etc. (Latest Renewal)
- (b) Current Professional Tax Deposit Challan / Current Professional Tax Clearance Certificate.
- (c) Valid PAN Card with Current I. T. Return.
- (d) Valid GST Registration Certificate along with current Return.
- (e) Completion Certificate for similar nature work issued by the Executive Engineer or Equivalent or Competent Authority.
- (f) In addition for Partnership firm: (i) Firm Registration.
(ii) Registered Partnership deed and Registered Power of attorney.
- (g) In addition for Labour Co-operative Societies & Engineers Co-operative Society
 - (i) Registration Certificate & ARCS issued By Laws.
 - (ii) Current Audit Report.
 - (iii) Current balance sheet
 - (iv) Minutes of last AGM dully signed

Eligibility Criteria:-

- i) The intending tenderer must have credential 40% in similar nature of works (In each Serial) during last 05 (Five) Years to the date of issue of this NIT.
- ii) The intending tenderer having credential 30% of 2 (two) numbers similar nature of completed of works (In each Serial) during last 05 (Five) Years to the date of issue of this NIT.
- iii) The intending tenderer should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more & value of which is not less than desired value.

N.B.:- (i) Completion Certificate should be not below rank of Executive Engineer, Completion certificate should contain: a) Name of work, (b) Name of Client, (c) Tender Amount (d) Date of commencement and completion as per work order (e) Actual date of completion (f) Final Bill Value. and (g) detail communication address along with contact number & Email address of the Client .

(ii) Work order and Payment Certificate will not be treated as credential.

(iii) A prospective tenderer shall be allowed to participate in the particular work either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single work, all his applications will be rejected for that work, without assigning any reason thereof.

iv) Credential means completion certificate. For combined work BOQ Must be produced in the time of application.

All papers and documents in Xerox copy duly self attested will have to produce along with application, if required the Tender Inviting Authority will verify the Original Documents at the time of application. Self Attested Xerox copy will be retained along with application.

No informal tender will be entertained to Bid further.

Earnest Money must be submitted in favor of Executive Engineer, Bankura Division, Housing Dte., in the form of Demand Draft from any Nationalized / Scheduled Bank Payable at Bankura. Amount of Earnest Money have been mentioned in attached sheet of this NIT. Tenderers eligible for exemption of EMD as per Govt. rule may avail the same by submitting necessary documents regarding the exemption of EMD must be submitted.

In case of any objection regarding prequalification of any intending tenderer that should be brought to the notice inviting authority i.e. The Assistant Engineer, Hooghly Sub- Division immediately within 48 hrs. from the date & time of publication of list of qualified / disqualified agencies in office notice board and beyond that time schedule no objection will be entertained by the Assistant Engineer, Hooghly Sub- Division, Housing Directorate.

The Assistant Engineer, Hooghly Sub-Division, Housing Directorate will have sole discretion to decide eligibility of the contractor on the basis of submitted documents and reserves the right to refuse without any explanation to contractors found ineligible after scrutiny. In case of any need of verifying the documents the original copies should be produced instantly as and when demanded within 24 hrs. in working days.

All materials such as cement, steel are to be procured at agencies own cost. Quality of material should be maintained as per relevant B.I.S. Code with necessary test report.

Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 (d) The West Bengal Building & other Construction Works Act if applicable or any other laws relating thereto and the rules made and order issued there under from time to time.

No Tender paper will be issued on the date of receipt of Tender.

Conditional tender will not be accepted and no escalation of rates would be allowed.
Prevailing safety norms have to be followed.

The rate quoted in figure & words shall clearly mention and write on page no 02 of the printed tender from and whole writing must be the signing person in the same pen and ink considering all kinds taxes any erasing or over writing or whitening shall be not be allowed. Tender dropped without EMD will be rejected.

Recovery of 1% Cess on construction cost in accordance with the buildings and other construction worker's (Regulation of Employment & conditions of service) Act. 1996 will be implemented in this Tender and will be recovered from every bill of the selected agency vide GO no. 599A/4M-28/06, dt. 27.09.2006. GST, Royalties and other statutory taxes will have to borne by the contractor as per prevailing govt. Rule and the rate in the Schedule of rates is inclusive of all such taxes (i.e. GST) and cess etc as stated above.

Payment will be depending on availability of fund and no claim whatsoever will be entertained for delay payment. Intending tenderer may consider this criteria while submission of tender and Quoting their rates.

Arbitration will not be allowed for the work

Printed tender forms and other documents, WB form 2911 for all works to be download form relevant website. The successful tenderer will have to be executed an agreement in WB form 2911 along with necessary documents.

All tenderer are requested to be present personally during opening of tenders positively. If necessary, instant bid may be conducted immediately after opening of tenders to lower down rates and in no cases his/their absence will stand against holding the same.

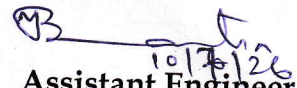
Details of N.I.T. may be seen from the Notice Board of the Assistant Engineer, Hooghly Sub-Division, Housing Dte., during working hours in working days except holidays.

The Additional Performance Security shall be submitted in the form of Bank Guarantee from any Scheduled Bank before issuance of the Work Order as per latest Govt. order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his Earnest Money will be forfeited and other necessary actions, may be taken. The Bank Guarantee shall have to be valid up to end of the Contract Period and shall be renewed accordingly, if required.

The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of Security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered / affected by provision of this Additional Performance Security.

- Security deposit deduction from the bill as per latest Govt. order and released as per Govt. norms.
- The tender inviting authority may Reject or Accept the application for this NIT based on their previous performance and the T.I.A this decision will be final.

Contractor should have to ensure the engagement of Job Card holders as unskilled workers for execution of awarded works as per G.O No. 551-PWD-25017(12)/17/2024, Dated 01.03.2024 of the Special Secretary PWD, Govt. of West Bengal and Guidelines on "KARMASHREE" scheme vide notification No. 1140 PRD-33011/1/2024-MGNREGA SEC, dated 07.03.2024.


Assistant Engineer

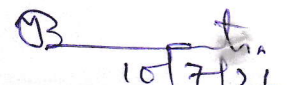
Hooghly Sub-Division, H.Dte.

Memo No. 242/1(6)/HSD

Date: 10-07-2026

Copy forwarded for favour of kind information and giving wide publication through notice board to:-

1. The Chief Engineer, Housing Directorate.
- ✓ 2. The Additional Secretary Housing Department with the request for display on the website of Housing Department.
3. The Superintending Engineer, West Circle, Housing Directorate.
4. The District Magistrate, Hooghly.
5. The Executive Engineer, Bankura Division, Housing Directorate.
6. Notice Board of this office.


Assistant Engineer

Hooghly Sub-Division, H.Dte.

DECLARATION BY THE TENDERER

Ref: - Tender for _____
(Name of work) _____

N.I.T. No.: _____ of 2026-27 of The Assistant Engineer, Hooghly Sub-Division, H.Dte.,

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting Tender and other tender documents mentioned therein. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting Tender to complete the proposed construction in all respects.

I/We promise to abide by all the stipulations of the contract documents and carry out and complete the work to the satisfaction of the department.

I/We also agree to procure tools and plants, at my/our cost required for the work.

I/We have applied in the tender in the capacity of individual / as a partner of a firm.

Signature of Tenderer